COPPLESTONE PARISH COUNCIL NOTICE OF CLOSED MEETING – 25th September 2025 at 7.30pm to be held at the New Inn, Coleford

MINUTES

Present – Cllr Clark (Chairman), Cllr Glover (Vice-Chair), Cllr Turner, Cllr Faulkner, Cllr Dhinsa & Cllr Sharp.

Apologies – Cllr Eastman & Cllr Youngs.

1.	**To resolve to exclude the press and public due to the confidential nature of the business to be transacted.** Resolved: No press or members of the public present.
2.	**To agree the terms and conditions for the role of Parish Clerk to Copplestone Parish Council.** Resolved: Terms and conditions agreed for the role of Parish Clerk to Copplestone Parish Council with a start date of 29th September 2025 – Agreed by all 6 councillors present.
3.	**To appoint a Parish Clerk to Copplestone Parish Council** Resolved: To appoint Richard Smith as Parish Clerk to Copplestone Parish Council. Agreed by all 6 councillors present. Proposed : Cllr Clark Seconded: Cllr Dhinsa
4.	**To appoint the new Parish Clerk as Responsible Financial Officer.** Resolved: To appoint Richard Smith as the new Responsible Financial Officer. Agreed by all 6 councillors present. Proposed : Cllr Glover Seconded: Cllr Faulkner
5.	There were no further topics for discussion and the closed meeting concluded at 20.45pm. **Date of Next Meeting – 7th October 2025**

