COPPLESTONE PARISH COUNCIL
MINUTES ORDINARY MEETING

7 JULY 2026 at 7.30pm

Present – Cllr C Clarke (Chair), Cllr Dhinsa, Cllr Eastman, Cllr Glover, Cllr Sharp, Cllr Turner, the Clerk (remotely) Cllr Alex White and 3 residents.

1. **To Approve Apologies for Absence**
   Apologies were received from Cllr Jum Cairney DCC

2. **Declarations of Interests**
   NONE

3. **To approve the minutes of the Ordinary Meeting held on 2 June 2026**
   RESOLVED to approve the minutes of the meeting held on 2 June 2026

4. **To approve the minutes of the Extraordinary Meeting held on 29 June 2026**
   RESOLVED to approve the minutes of the meeting held on 29 June 2026

5. **Open Forum** - an opportunity for the Electors to address the Parish Council. The Parish Council encourages the use of an Open forum.
   Residents raised a number of queries regarding the planning application for the Sunnymead garage site.
   Cllr Alex White received a message during the meeting to advise that the application had been withdrawn.

6. **Principal Authority Reports:**
   6.1 To receive County Cllr Report.
   NONE
   6.2 To receive District Cllr Report.
   See above

7. **Noticeboards:** To consider purchasing additional noticeboards
   It was noted that a resident had expressed an interest in taking on maintenance work in the village. It was agreed that this may be worth pursuing.
   Following discussion it was agreed to purchase 1 additional noticeboard and that repairs could be made to the two exisitng noticeboards.

8. **Network Rail Parking Signs-** To agree to purchase the station sign
   RESOLVED to purchase the sign at a cost of £208 including VAT (the sign would direct commuters to the free parking area)

9. **Village Flooding and Drainage-** To consider any actions relating to flooding and drainage in the village.

   The Chair advised that he was waiting for Cllr Cairney and Steve Tucker DCC Highways Officer to confirm the next steps. Members agreed that a publicity campaign might be needed to highlight the issues, such as blocked drains being faced locally.

10. **Parish Council Vacancies-**To resolve to co-opt Dawn Anderson to the Parish Council
    RESOLVED to co-opt Dawn Anderson to the parish council.

11. Village Magazine: To consider outsourcing the village magazine

The current village magazine has ceased production.

Consideration was given to whether the parish council could take this on. The Chair spoke of his experience at another council where the parish council had successfully run a parish magazine, with advertising revenue supporting the production costs.

Agreed that this would be worth further consideration.

12. Open Spaces

To receive a verbal update on open spaces

a) Sunnymead Fencing: To consider an update on installation of the fencing

The new fencing would be installed shortly. However the contractor was not able to dispose of the old fencing. The Chair would separate the wood and metal and along with other councillors this would be disposed of at a recycling centre.

b) Quotes for flooring at Sunnymead: To consider quotations for the flooring

RESOLVED that due to the safety issues with current surfacing the council agreed to approve the quotation to repair the surfacing at Sunnymead at a cost of £944.64

13. Clerk's Recruitment

To confirm panel membership and timing of the interviews

RESOLVED that the panel would be made up of Cllr Glover, Cllr Clark and Cllr Sharp.

The interviews would be held at Waterbridge Golf Course commencing at 2pm.

14. Copplestone Recreation Ground

To consider an update on terminating the lease.

RESOLVED to appoint Tozers Solicitors and to note that as the lease was registered with the land registry the surrender documents need to be formally registered with the land registry, which may incur an additional cost.

15. Member Statements

A site visit will be arranged at the allotments

Date of Next Meeting –September 1 2026

Signed

K Houlihan

Interim Clerk to Copplestone Parish Council